



Mind in the Vale of Glamorgan

Charity Shop Volunteer

Objective:

To help us to grow income by providing a positive shopping experience of the highest standard within our shops. To encourage donation of stock, increase sales and promote volunteering opportunities for Mind in the Vale of Glamorgan. There is never a dull moment in a charity shop! We need enthusiastic, energetic and dedicated individuals to help. Whether you have, or wish to build your experience in management, a flair for selling, visual merchandising or enjoy figures, we have a role within our shops that will suit your skills and interests.

Tasks:

- Maximising sales by providing helping and advise to customers
- Serving customers in the shop, taking money, wrapping goods and using the till
- Processing donations, including sorting, pricing and hanging
- Ensuring that the shop is clean, tidy and goods are displayed in an attractive manner
- Assisting with window displays
- Checking stocks of any new products and replenishing when necessary

Skills:

- Well organised, flexible and able to prioritise
- Can work as part of team and like interacting with people

- Friendly, enthusiastic and able to encourage others
- Great people skills and are a good communicator
- Can think creatively to find ways to increase profits
- Any special skills or knowledge in books, music, working with figures or a flair for fashion and clothes

What we offer you:

- The opportunity to use your skills to raise money for our work
- The chance to share your skills and experience
- Training and support to build new skills
- A chance to meet lots of new people
- The opportunity of working as part of a team of dedicated volunteers to ensure the shop is a success

Commitment needed: A minimum of half a day or 4 hours per week.